

## Instructions for students and parents

Dear Parents/Pupils

The Grade 10 IGCSE March /June 2017 Final Board Examination will be held from Monday , 20<sup>th</sup> Feb 2017 to Tuesday 23<sup>rd</sup> May 2017, at the school. The examination will be held in two sessions. The individual statement of entry will be issued to all students on 3<sup>rd</sup> Feb 2017. The Compiled Date Sheet is attached for your easy reference. The morning session will begin in the morning at 9:00 AM, and the afternoon session at 12.30 PM (except for few days at 12.00 noon).

- The pupils must report to the Examination Hall at 8:40 AM for the morning examination and at 12:00 noon for the afternoon examination.
- Please ensure the student has the right equipment for each examination and that it works. Pack spare pens and pencils. Borrowing of the same is not permitted in the examination hall.
- Students must wear the school uniform for the examination.
- The students will have to deposit their laptops/mobiles/smart watch/palmtops/electronic dictionaries with the invigilator before entering the examination hall. Failure to do this will result in confiscation of the equipment and cancellation of that paper for the student.
- Question papers will be collected back from the student at the end of the examination. This is as per the IGCSE regulations.
- Students who are availing of their own transport can leave early once their examination is over after depositing their consent form (Form A1) with the Form Tutor. Each form should be signed by the parent for all days on which examinations are scheduled for the student and deposited by **Feb 3<sup>rd</sup> 2017**. An exit slip will be issued only if A1 form has been deposited in anticipation.
- Student must bring his / her statement of entry for each examination session. Students will not be allowed to enter the examination hall without the statement of entry.
- Those students who have an examination during the afternoon session are permitted to come to school before noon except for practical and oral examinations for which the students must report to the school at 8.30 am.
- If your exam ends after school hours or your examination is scheduled on Saturday's, you are requested to make your own arrangement for the transport.

*Luck chooses its recipients very carefully and it only comes to those who believe in themselves and those who are prepared to win. So be confident and don't let the stress of your exams get under your skin. Good luck.*