

ADMISSION POLICY



*Knowledgeable
Caring*

*Principled
Balanced*

*Inquirers
Thinkers*

*Communicators
Reflective*

*Risk-takers
Open-minded*



Objectives

GDGWS looks for students with integrity, energy, and curiosity, a commitment to academic and personal growth, and an understanding of what it takes to be a part of a rich multi-cultural environment. We look for highly motivated students from diverse backgrounds, with talents and skills in activities and sports.

Rolling Admissions that accommodate the many varied needs of students are offered throughout the year. The procedure is simple and designed to reduce the stress associated with school admissions.

Eligibility criteria

- For admissions to grades 2-9 & 11, a student should have passed the preceding class.
- An admission Test and Interview are required to complete the admission procedure for every applicant, excluding students in primary years.
- Curriculum and age-appropriate Admission tests are conducted in Maths, English And Sciences.
- **Admissions to Grades 10 and 12 are not generally open.** However, the school may consider admissions in these grades **only for students who are transferring due to a change in location or school base.** Specifically, **Grade 12 admissions are limited to transferring IB Diploma or IB CP students, and Grade 10 admissions are limited to transferring CAIE students.**

Admission procedure

GDGWS offers the option to submit the entire application online or to download the application forms to be filled in on paper.

For Online Applicants:

The parents are supposed to fill in the Day-Boarding/ Boarding Application Form and the Medical form available, which can be downloaded from the following link on the school's website:
<http://gdgws.gdgoenka.com/admission/>

This form has to be supported by the following documents:

- Complete Day-boarding or Residential boarding Form.
- Completed Medical Form
- Five passport-size photographs.
- Transfer Certificate
- Copies of Transcripts/ Report Cards over the last two years
- Copies of the Child's birth certificate/Passport.
- Character Certificate

Other supporting documents:

- Standardised Test scores
- In case of a midterm admission current progress report from the school.

For paper applicants:

The documents above, along with the Day-Boarding/ Boarding Application Form and the Medical Form, can be printed and submitted to:

The Admission Office
GDGWS
G. D. Goenka Education City
Sohna-Gurgaon Road, Haryana 122103, India

In-office procedure:

- Meeting the Admission Office with a prior appointment
- Testing in English and Mathematics (Grade 6-11)
- For admission to grade foundation 1 to grade 2, the student does not have an admission test but has an informal interaction with the Head of Programme.
- For admission in Grades 3 to 11, the student has an interview with the Head of Programme after the student has written the test in Math and English
- Meeting with the members from the school wellbeing team
- Meeting with the Principal followed by an Offer Letter of Admission

The decision of the School Authorities is final and binding. Filling and submitting the admission form does not guarantee admission to the school.

On being offered the admission parent will be given 7 days' time to pay the school fee to secure admission.

Guidance on subject selection:

Appropriate subject selection forms are available for IGCSE, IBDP, and IBCP. The students are advised to discuss the subject choices with their teachers, Career Advisory and Coordinators. Parents and students are advised that some subjects are essential for further careers, some may not be essential but highly recommended, and some other subjects may be useful as they may give a general background for some specific skills. Students are also encouraged to make subject choices based on their ability and what they can achieve, and not based on what they think they can achieve.

Admission guidance for inclusive education:

GDGWS is an inclusive school that strives to meet the needs of all students. We acknowledge that each child is unique and has particular needs, interests, strengths, and potential to realize. At GDGWS, we strive to support our students to reach their potential by offering an education that takes into account their needs, passions, talents, strengths, and areas of development.

Parents and Students are encouraged to inform the school of any specific learning needs so that the school can make accommodations as necessary.

Students with formal psycho-educational assessment reports (before admissions) will have to be referred to the Learning Support Unit (LSU) of the school by the admission team.



If the Admission Team finds that the child might require support from the LSU team, the LSU team will meet with the concerned child and the parents. Admission will be granted after close consultation with the LSU team.

GDGWS intends to meet all the needs of the students, keeping in mind their capabilities and individual needs. To provide maximum support to each child such that each child grows to their maximum capability, the school will approve admission only to the children falling under the category below, after close consultation with the LSU team:

Diagnosis	Mild	Moderate	Severe
ADHD	✓	✓	-
Asperger Syndrome	✓	✓	✓
Autism	✓	✓	-
Conduct Disorder	✓	✓	✓
Learning Disability	✓	✓	✓
Intellectual Disability	✓	✓	-
Down Syndrome	✓	✓	-
Locomotor Disability	✓	-	-

This policy applies to and must be reviewed by the following stakeholders:

- The leadership and management team of GDGWS
- All GDGWS staff involved in the teaching and assessment of IB students
- GDGWS students who are assessed both internally by the school and externally by the IB
- Parents and guardians of GDGWS students

The admission policy is available to all stakeholders on the school website, at the school ERP, the admission office, and with the coordinators.

Reviews:

Drafted: August 2009

Review 1: August 2010

Review 2: August 2013

Review 3: August 2014

Review 4: July 2019

Review 5: March 2022

Review 6: May 2022

Review 7: May 2025

Review 8: July 2026

Next review: July 2027